

INTERMEDIATE LEVEL SYLLABUS

2023-24

INSTRUCTOR INFORMATION

Instructor

Neha Sharma

Email Address

learnthelanguage09@gmail.com

Office Location & Hours

Akhnoor, Mon to Sat [9 to 5]

THINGS LISTED ARE TO BE TAUGHT IN DETAILED MANNER

- Listening
- Speaking
- Reading
- Writing
- Professional writing
- Professional Exam Grade Grammar
- Personality development
- Confidence building
- Hesitation removal session
- Story telling sessions
- Book reading sessions
- Body language enhancement
- Group Discussions
- Public Speaking
- Picture Perception
- PowerPoint Presentation

- Resume Making
- Workplace Etiquettes
- Email Writing

